

Manarat Dhaka International School & College (MDIC)

Plot (CEN) # 16, Road # 104, Gulshan, Dhaka-1212

Ref: MDIC/AO/F-03/01

Date: 29 July 2024

Notice for Early Admission in AS & A Level

Early admission in AS & A Level for the session of 2024-25 is open. Please follow the instructions below in this regards:

- 1a. Students those who have registered for their O level exams at least 5 subjects in May-June 2024 will get admission to AS Level. Students those who completed their O level with minimum 5 subjects in any exam session in 2023 can apply for admission.
- b. Students those who have registered for their AS level exams at least 2 subjects in May-June 2024 will get admission to A2 Level. Students those who completed their AS level with minimum 2 subjects in Oct-Nov 2023 session can apply for admission in A2 Level.
- c. Students those who have passed 'O' level/'AS' level from other school will submit the following documents with their admission form.
 - Previous School Transcript
 - Mock Test Result of Class-10
- 1d. Students of other school will face an interview with Principal of MDIC.
2. Parents of selected candidates are requested to collect the Admission Form, College Rules, Dress Code, Vehicle Route and Parking Rules, Tuition Fees Chart & Payment Schedule, Parents' Particulars Form, Student's Particular, Subject Choice Form, Subject Card & Class Routine, Student ID Card Form, Family Security Scheme (Health Insurance) Nomination Form, SMS Acknowledgement Form, Fees Deposit Book and Books & Stationery list from the College. After depositing the money, please fill up the forms and submit those to the fees collection of MDIC (Sunday to Thursday- 09:00 am to 03:00 pm).
3. Parents can deposit the required amount of money directly to the Islami Bank Bangladesh PLC, Gulshan Branch or through "Online Deposit" from any branch of Islami Bank Bangladesh PLC to the bank account: Manarat Dhaka International School & College, MSND (Regular)-20501770900017504 (Router no: 125261724) Islami Bank Bangladesh PLC, Gulshan Branch, Dhaka by using the Fee Deposit Slip provided by MDIC. Please remember to pay the online charge if you deposit the required amount from any branch of Islami Bank Bangladesh PLC except Gulshan Branch. For further information about this, please contact the accounts section or call +880255060039-42, Ext-114 or Call: [01705953257-Mr. Abu Rayhan] or [01778468257-Mr. Md. Tariful Islam], or [01842389650-Asst. Accounts Officer] or 01755680079 (Chief Accounts Officer).
4. **Please deposit the required amount of money as mentioned in fees chart. Admission will be confirmed as soon as we receive the deposit slip. You are requested to attach the deposit slip along with other forms to the accounts section by 27 August 2024.**
5. **Requirements:** Please submit the following documents after filling up necessary details to the fees collection of MDIC (Sunday to Thursday - 09:00 am to 03:00 pm):
 - a. Admission Form
 - b. Photocopy of Statement of Results/Certificate/Statement of Entry.
 - c. College Rules (duly signed by the parents) have to be submitted along with admission form and other documents. However, you may keep a photocopy of it.
 - d. Parents' Particulars Form

- e. Student's Particular
 - f. Subject Choice Form
 - g. Subject Card & Class Routine
 - h. Student ID Card Form
 - i. Family Security Scheme (Health Insurance) Nomination Form
 - j. SMS Acknowledgement Form
 - k. 04 (four) copies of recent passport and 02 copies stamp sized colour photographs (closed collar for boys and head scarf for girls) of the students.
 - l. Stamp size photograph (one copy each) of maximum 04 persons for Guardian's Card (those who will receive the student after the class). Please return the old Guardian's Card (if any) during the collection of new one.
 - m. Passport sized photograph of Parents' (one copy each) for parents' Particulars
6. Students will make their uniform from any tailor maintaining the colour, quality and design as per dress code (Design is available in MDIC reception).
 7. **Class Starts:** Classes will start on 04 August 2024
 8. Students may continue attending classes pending admission until 27 August 2024.
 9. **Class Timing:** Class routine will be uploaded to College website. It will be available in notice board of class room.
 10. For further information, please contact **Ms. Rokhana Khanam Sumi, Assistant Professor & Coordinator, O & A Level** or call 55060039-42, Ext: 112, Cell: 01818512767.
 11. College website: www.manaratcollege.edu.bd. Parents can log in to student's panel through this website. User ID: Student code no (will be issued after admission), Password: qweqwe.
 12. May Allah protect us.

With best regards,



Brig Gen S. M. Mahbub-Ul-Alam, OSP, SGP, ndc, psc (retd)
Principal, MDIC

Copy to:

1. Principal's Office
2. Vice Principals (Morning & Day Shift)
3. All Coordinators
4. All Head of the Departments
5. All Concerned Faculties
6. Chief Accounts Officer
7. Administrative Officer
8. Online Information
9. Office Copy